

GOVERNMENT OF INDIA (Bharat Sarkar)
MINISTRY OF RAILWAYS (Rail Mantralya)
(RAILWAY BOARD)

No.2006/TG-I/20/P/LTC Pt.

New Delhi, dated 13.12.2011

**Chief Commercial Managers,
All Zonal Railways.**

(COMMERCIAL CIRCULAR NO. 65 OF 2011)

**Sub: Verification of Travel detail – charging of fee by
Railways.**

Please refer to this office letter of even number dated 10.01.2007 (Comml Circular no. 06 of 2007) and 31.08.2010 (Comml Circular no. 40 of 2010) regarding charging of fee of Rs. 750/- per PNR for verification.

2. Clarification has been sought by Zonal Railways regarding charging of fee for furnishing of copy of reservation charts or working charts.

3. The issue has been examined in consultation with Finance Directorate of Board's office and it has been decided that the following fee should be realized for furnishing a copy of reservation chart to any person:-

- (i) For furnishing a copy of reservation chart to any person, a fee of Rs. 1,000/- per page should be charged. In this case, party will be provided a printout of the reservation chart taken out from the system without indicating the status of passenger viz. turning up/non-turning up.
- (ii) In case of furnishing of copy of working chart (having indication by TTEs/TCs relating to turning up or non-turning up and other relevant details), a fee of Rs. 750/- per PNR should be charged for all the PNRs indicated on that page.

...2/-

4. This issues with the concurrence of Finance Directorate of Ministry of Railways.



(V.K. Sharma)
Director Traffic Commercial (G)-II
Railway Board

Copy to:

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New Delhi, dated /3 .12.2011

FA & CAO, All Zonal Railways.
Director (Audit), All Zonal Railways.


For Financial Commissioner /Railways

Copy to:

1. CCM/PMs and CCM/PSs, all Zonal Railways.
2. EDV (T), EDFC, DF(C), OSD/TC, F(C) & V (SS) branches of Railway Board.
3. MD/IRCTC, Bank of Baroda Building, Parliament Street, New Delhi.
4. General Manager/PRS-I, CRIS, Chanakyapuri, New Delhi.
5. Director General, Professor/Training & Professor/Commercial Railway Staff College, Vadodara.
6. The Principals, Zonal Training Centers, Central Railway/Bhusaval, Eastern Railway Dhanbad, Northern Railway, Chandausi, NE Railway, Muzaffarpur, NF Railway, Alipurduar, Southern Railway, Trichy, SE Railway, Sini, Western Railway, Udaipur.
7. General Secretary, National Federation of Indian Railwaymen (NFIR), 3, Chelmsford Road, New Delhi.
8. General Secretary, All India Railwaymen Federation (AIRF), 4, State Entry Road, New Delhi.
9. Secretary General, Federation of Railway Officers Association (FROA), Room No.256-A, Rail Bhawan, New Delhi.
10. Secretary General, Indian Railway Promotee Officers Federation (IRPOF), Room No.268, Rail Bhawan, New Delhi.
11. Secretary General, All India RPF Association, Room No.256-D, Rail Bhawan, New Delhi.
12. CTM, Metro Railway, Metro Rail Bhawan, 33/1, J L Nehru Road, Kolkata-71.